



**Indira Gandhi Delhi Technical University For Women**  
(Established by Govt. of Delhi vide Act 09 of 2012)  
Kashmere Gate, Delhi-110006

No. F.3(134)/Admn./CAS/IGDTUW/2018/ 993

Dated: 3/9/2021

**ORDER**

In partial modification of this Office Order No. F.3(134)/Admn./CAS/IGDTUW/2018/664 dated 17.09.2020, regarding grant of financial up-gradation/promotion under Career Advancement Scheme (CAS) to 27 faculty members and with the approval of the Board of Management, IGDTUW in its 14<sup>th</sup> meeting held on 12<sup>th</sup> July, 2021 vide Agenda Item No. SA 14.01, the date of grant of financial up-gradation/promotion as Assistant Professor from stage I to Stage II (AGP 6000 to AGP 7000) (Academic Level 10 to 11 as per 7<sup>th</sup> CPC) to the following faculty members shall be as mentioned against each:

Sl. No.	Name of Incumbent (s)	Date of regular appointment as Assistant Professor in stage-I	Correct/revised date for grant of financial up-gradation under CAS
1.	Sh. Kanchan Sharma, Assistant Professor (ECE)	ECE	24.07.2012
2.	Mohd. Ejaj Aslam Lodhi Assistant Professor (ECE)	ECE	02.04.2017

All the above faculty members can exercise their options in the prescribed form enclosed herewith as "Annexure-A" for pay fixation on grant of financial up-gradation/ promotion under CAS, whether the pay is to be fixed from the date of grant of financial up-gradation/promotion or after earning next increment in the lower grade, within one month from date of issue of orders failing which the pay will be fixed from the date of eligibility. The option once exercised shall be final.

Besides, all the above faculty members will be required to furnish undertaking, as per Annexure-"B", regarding recovery of over payment due to this financial up-gradation or pay fixation thereafter detected in the light of discrepancies noticed subsequently will be refunded by me to the University either by adjustment against future payments due to me or otherwise.

The other contents of the Order No. F.3(134)/Admn./CAS/IGDTUW/2018/664 dated 17.09.2021 shall remain unchanged.

This issues with the approval of the Vice Chancellor, IGDTUW.

(Prof. R.K.Singh)  
Registrar

No. F.3(134)/Admn./CAS/IGDTUW/2018/ 994-1004  
Copy forwarded for information and necessary action to the:

Dated: 3/9/2021

1. All the Deans (Examination Affairs/Academics affairs/Student Welfare/International Affairs/IRD & RC)), IGDTUW.
2. All HoDs (MAE/ECE/CSE/IT/Applied Science/Arch & Plg./Management/AI & DS), IGDTUW.
3. Additional Registrar (HR), IGDTUW.
4. Faculty Concerned, IGDTUW.
5. Dy. Finance Officer/Assistant Finance Officer, IGDTUW.
6. In-Charge (Personnel), IGDTUW.
7. System Analyst, IGDTUW with a request to upload the order on the University website.
8. P.S. to Vice Chancellor, IGDTUW.
9. PA to Registrar, IGDTUW.
10. Personal Files of the Faculty Concerned.
11. Guard File.

(Prof. R.K.Singh)  
Registrar

FORM OF OPTION FOR PAY FIXATION ON GRANT OF FINANCIAL UPGRADATION/PROMOTION UNDER CAREER ADVANCEMENT SCHEME (CAS)

I,.....(Name),.....  
(Designation) hereby, opt that my pay on grant of financial up-gradation/promotion under Career Advancement Scheme( CAS) as ..... (promoted post) from AGP ..... to AGP .....(Academic Level- ..... to Academic Level- .....) with effect from ..... in the upgraded scale/ promoted post may be fixed as under:

- (a) My initial pay may be fixed straightway in the higher Academic level on the date of grant of financial up-gradation / promotion under CAS on the basis of FR 22(l)(a)(1) without any further review on account of increment in the Academic level of the lower Grade/lower post.

OR

- (b) My pay on the date of grant of financial up-gradation/promotion, may initially be fixed at the next higher cell in the Academic level of up-graded scale/ promoted post or Pay Scale / Academic level granted under CAS, above my pay in the lower grade/ post/ Academic level, which may be re-fixed on the date of accrual of next increment in the pay scale/ Academic level of the lower grade/ post on the basis of the provisions of FR 22(l)(a)(1). The date of next increment in the scale of pay of the lower grade/ lower post is .....

I also understand that the option exercised by me is final.

Place .....

Date .....

Signature .....

Name .....

Designation.....

Department.....

IGDTUW

UNDERTAKING

I hereby undertake that any excess payment that may be found to have been made as a result of incorrect fixation of pay in the upgraded/promoted Academic Level/Scale or grant of inappropriate Pay Band/Grade Pay/Academic Level or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the University either by adjustment against future payments due to me or otherwise.

Place .....

Date .....

Signature .....

Name .....

Designation.....

Department.....

IGDTUW